Atlantic Institute, in partnership with the Rhodes Trust

Program and Impact Lead (Innovation and Special Projects), Oxford, UK

Competitive salary plus benefits

The Atlantic Institute was established in 2016 with the support of The Atlantic Philanthropies, and in collaboration with the Rhodes Trust, Oxford (UK).

The Atlantic Institute vision is accelerating the eradication of inequities for fairer, healthier and more inclusive societies. We do this by providing Atlantic Fellows and Atlantic Program staff with the networks, architecture and resources to connect, learn and act to address the underlying systemic causes of inequity – locally and globally, through:

- **Building a catalytic community** of leaders who connect, learn and collaborate across diverse perspectives for greater impact;
- **Providing courageous programming**, with virtual and face-to-face platforms that support fellows and staff to shift narratives, shape policy and create new solutions
- **Driving a culture of learning and innovation** by responding to changing needs, new technologies and brave ideas
- **Establishing a sustainable global network** with strong strategic partners and alliances for greater impact.

Our Fellows are mid-career individuals from diverse professions, backgrounds and areas of expertise who are learning from one another to achieve demonstrable impact and solve distinct 21st century problems. We are currently have more than 400 Fellows participating in seven programs across five continents and this network will grow to thousands of Atlantic Fellows over the next twenty years, as a result of The Atlantic Philanthropies committing more than US $600m to seed and support the program.

More information about the Programs and the Institute can be found at our website: [www.atlanticfellows.org](http://www.atlanticfellows.org)

Program and Impact Lead (Innovation and Special Projects)

The Atlantic Institute is seeking a Program and Impact Lead (Innovation and Special Projects), who will work with a team of program and impact leads to build a strongly connected lifelong community of Senior Fellows and Program staff who together will amplify their impact in the world and ultimately accelerate the eradication of inequities. The successful appointee will have a particular focus on innovation and special projects, and will:

- Design and facilitate programs in support of the work of Senior Fellows and Program staff (underpinned by critical and inclusive pedagogy) including:
  - Design and delivery of convenings and workshops *(including annual post-graduation All Fellows convenings, thematic conferences, smaller workshops led by AI or by Senior Fellows, short courses, conferences in partnership with other Fellowship Programs)*
Design and implement programs for on-line engagement and learning opportunities (including webinars, on-line discussion groups, on-line platforms for project advice and development).

- Ensure that impact measurement is woven through all aspects of Senior Fellow and Program staff engagement and provide content to the Communication Lead and Multimedia Editor to ensure amplification of community impact (including through the website, podcasts, publications, video).

- Oversee the support for:
  - Learning and Connection Grants recipients
  - Affinity groups
  - Externs

- Contribute to the development of a convening/engagement framework for 2021 – 2026 that incorporates new approaches to community building (including Augmented Realities).

- Support the development of a network of contacts with the University of Oxford and beyond who can serve as speakers, facilitators and resources for Institute convenings.

- Support for cross-program visits and staff exchanges.

- Support to the Multimedia Editor and Communications Lead in the identification of opportunities for communication and amplification of AF Program stories.

- Lead Senior Fellow Leads peer group to ensure the following outcomes:
  - Program staff input into global Senior Fellow offerings
  - A common senior fellow curriculum framework with alignment between local and global offerings
  - Best practice models developed and shared
  - A strong community of practice established.

- Support the development of a network of contacts with the University of Oxford and beyond who can serve as speakers, facilitators and resources for Institute convenings.

**Core Competencies**

Consistent with all roles at the Atlantic Institute, it is essential that the Program and Impact Lead demonstrates a critical understanding of the diverse root causes of inequities and shows a commitment (in thinking and in action) to fairer, healthier and more inclusive societies. This means they are able to demonstrate that they:

- Use their skills, experience and knowledge to attract and inspire others; bringing people together in community

- Show courage, resilience and creativity in approaching problems and decisions

- Take responsibility and acts with integrity based on strong self-awareness and continuous reflection

- Demonstrate social and emotional maturity/ability to hold diversity and complexity
• Build effective relationships and facilitates open and transparent community
• Is accountable for their own actions and decisions.

The successful candidate will be based in Oxford, the United Kingdom, and will be expected to be able to travel locally and internationally once travel restrictions are lifted.

Specific knowledge, experience and skills

• Effective leadership skills, ability to motivate, support and engage a community of purpose in an agile and complex environment
• Minimum 5 years’ experience in critical and transformative curriculum design and adult teaching and learning (including co-design and narrative change)
• Strong intellectual capability with the capacity to engage with senior academics, business leaders, government officials, other leaders in a range of settings
• Ideally a post-graduate qualification in a thematic area relevant to the Atlantic Fellows mission, public sector or business management.

Terms of appointment
Subject to a satisfactory probationary period of 6 months, this is a permanent role.

The Rhodes Trust participates in the USS pension scheme, enrolls staff for private health insurance on successful completion of probation and offers 25 days’ leave plus public holidays each year.

To learn more about the Atlantic Institute and the Rhodes Trust, please visit our websites at www.atlanticfellows.org and www.rhodeshouse.ox.ac.uk.

To apply
Please send your curriculum vitae (not longer than 3 pages) plus covering letter (no longer than 2 pages) and the contact details of at least two referees (these will not be contacted without applicant’s permission), to recruitment@rhodeshouse.ox.ac.uk.

Applications must be submitted by 17:00 (BST) on Tuesday 14 July 2020.

Enquiries about the vacancy can be directed to the Interim Executive Director, Evie O’Brien at e.obrien@atlanticfellows.org.